

SILVERWOOD PLANTATION HOMEOWNER'S ASSOCIATION, Inc.
Meeting Minutes– March 21st, 2024
7PM Clubhouse

Board Members Present:

President – Denise McCorkhill

Vice President-

Treasurer- Beth Stiles

Recording Secretary- Cheryl Brown

Corresponding Secretary- Shea Regian

Residents Present:

- Rick Terrell
- Shellie Terrell

Call to Order / Welcome- 7:00PM

Approval of Minutes

- Motion to approve.... Rick Terrell
- Second Motion.....Shea Regian
- Passed.... Unanimously

SPHA Officer Reports

- **President**

- ❖ **Resident interactions:**

- February 488
 - 382 emails
 - 33 in person
 - 52 phone calls
 - 6 gate phone
 - 10 Facebook
- March 362
 - 309 emails
 - 24 in person
 - 19 phone calls
 - 7 gate phone
 - 3 Facebook
- Year To Date 1,373
 - 1,101 emails
 - 99 in person
 - 125 phone calls
 - 22 gate phone
 - 26 Facebook

- ❖ **Gym Interactions**

- February
 - 104
- March

- 198

❖ **Tennis Court Interactions**

- February
 - 19
- March
 - 34

❖ **Clubhouse Interactions**

- February
 - 5
- March
 - 5

❖ **Security**

- Cane Bay has set up the cameras at the Clubhouse.
 - We still have to add the new camera to view the foyer of the Clubhouse and a camera to view the other side of the parking lot.
- The emergency vehicle radio frequency has been paid for and waiting for Cane Bay to install.
 - This will allow emergency vehicles to get into the gate just by radio frequencies.

❖ **Clubhouse**

- The remodel for the upstairs Clubhouse is finished.
- The bathroom has been extended to be wheelchair accessible.
- The walls in the office, conference room, foyer and bathroom have been painted.
- The floors throughout the upstairs Clubhouse have been replaced.

❖ **Gym/Tennis Court/Basketball Court**

- The hole in the men's bathroom has been fixed and the wall has been painted.
- Received a quote from Michalak to remove trees surrounding basketball court for \$5,800.
- If you bring a friend to the gym, both should scan in. Meaning, scan your card twice.

❖ **Front Entrance**

- The entrance sign has been pressure washed and painted.
- Edwards Interiors Graphics will be redoing the Silverwood Plantation sign on both sides.

❖ **Cypress/Palmetto Ditch Work**

- The second phase started on October 1st, 2023.
- As of March, this project is still in progress due to the weather.
 - Cypress is almost finished.
- Communicating to homes 116-130 even on Cypress about ditch work behind their houses.
- Communicating to homes 109-113 odd on Lake Tomacheechee swale repair in front of their homes.

❖ **Sheriff Patrol**

- Sheriff patrol will resume.
- All emergency vehicles can enter the neighborhood.
- Sheriffs can give tickets for cell phone usage, fast driving for conditions of the road.
- Golf carts must be registered and 16 years old. Erratic driving will be ticketed.

❖ **SARC**

- SARC forms must be completed and approved before any work is done.
- You can find the SARC form on the Silverwood website or in the office.
- All SARC forms need to be turned into the office.

❖ **Covenant Compliances**

- We have 73 covenant compliances open.
 - ✓ **60 in progress.**
 - ✓ **9 on hold.**
 - ✓ **2 need verification.**
 - ✓ **2 notices from Resident**
 - ✓ **209 have been closed for 2023.**
 - 17 closed in January.
 - 27 closed in February.
 - 21 closed in March.
 - 16 closed in April.
 - 7 closed in May.
 - 28 closed in June.
 - 65 closed in July.
 - 10 closed in September.
 - 3 closed in October.
 - 5 closed in November.
 - 11 closed December.

❖ **Maintenance:**

- Emptied trash at clubhouse.
 - Working with contractor concerning drainage work at Silverwood entrance.
 - Trimmed bushes at corner of back lake and causeway.
 - Repaired swale on Lake Tomacheechee.
 - Inventoried and prioritized ditches needing maintenance.
 - Landscape work on common grounds.
 - Surveyed flower beds at the entrance to Silverwood.
 - Developed landscape plan to upgrade Silverwood entrance.
 - Met with local nursery and requested bid for purchase of plants.
 - Met with contractor concerning emergency repairs needed on ditch behind Cypress Dr. and swale on Lake Tomacheechee Dr.
 - Surveyed both sides with contractor to determine needed repairs.
 - Repaired ditch between Lake Tomacheechee Dr. and Clubhouse entrance.
- **Projects in progress:**
- Drainage repair at entrance to Silverwood.
 - Drainage maintenance on ditch between Palmetto Dr and Cypress Dr.
- **Outstanding items:**
- Basketball Court repair.

Reviewing Contracts:

- All contracts are up to date.
- Renewed our Insurance with Sterling Seacrest
- Started a new contract with Warnock Air to do maintenance on the AC units.

- **Vice-President**

- N/A

- **Treasurer Report**

- Reviewed financials.
- We are currently in line with the budget for two months.
- Currently ahead on receivables but that is expected as some pay a year ahead.

- ✓ Motion to approve.... Cheryl Brown
- ✓ Second Motion.....Shea Regian
- ✓ Passed.... Unanimously

- **Recording Secretary**

- Yard of the Month starts in May. We need committee members.
- There will be activities each month so keep an eye on upcoming activities.
- License plates are available for purchase in the office.

- **Social Committee**

- Wine night will be on March 26th at 7:00PM.
- Pickleball Tournament.
- Pour Paint Craft Night on April 16th.
- Spring Yard Sale- May 18th.

- **Upcoming Activities:**

- Social Committee Meeting 4-9-24 at 7:00PM
- BUNCO 4-11-24 at 7:00PM
- Road and Drainage Meeting 4-16-24 at 7:00PM
- HOA Meeting 4-18-24 at 7:00PM
- Wine Night 4-23-24 at 7:00PM
- Craft Night- 4-16-24 at 7:00PM
- Community Yard Sale- 5-18-24 at 7:00AM

- **Corresponding Secretary**

- Will work on Clubhouse flower boxes.

❖ **Old Business**

- Covenants will be enforced and fines will be initiated.
- Always need volunteers for committees.
- Trees around the basketball court need to be removed.
- Fill in the Clubhouse flower boxes and decorate it.

❖ **New Business**

- Sheriffs will start patrolling the neighborhood.
- Decal process is ongoing.

- ✓ Motion to approve.... Beth Stiles
- ✓ Second Motion.....Cheryl Brown
- ✓ Passed.... Unanimously

Meeting **adjourn** 7:59PM