

SILVERWOOD PLANTATION HOMEOWNER'S ASSOCIATION, Inc.

Meeting Minutes– July 20th, 2023
7PM Clubhouse

Board Members Present:

President – Denise McCorkhill
Vice President-
Treasurer- Beth Stiles
Recording Secretary- Shea Regian
Corresponding Secretary- Cheryl Brown

Residents Present:

- Chalain Logan

Call to Order / Welcome- 7:01 PM

Approval of Minutes

SPHA Officer Reports

- **President**

- ❖ Resident interactions:

- June 512
 - 353 emails
 - 39 in person
 - 72 phone calls
 - 47 USPS
 - 1 Facebook
- July 215
 - 181 emails
 - 11 in person
 - 31 phone calls
 - 18 USPS
 - 3 Facebook
- Year to date 3,292
 - 2,420 emails
 - 276 in person
 - 499 phone calls
 - 93 USPS
 - 4 Facebook

- ❖ **Gym Interactions**

- June 219
- July 106

- ❖ **Security**

- As of April, the cameras for the gate have been installed.
- 5-17 gate arms were delivered.

- 5-26 Joe installed gate arms.
 - In late April the safety loop was cut through when the landscape company cut the road for the irrigation system.
 - 5-19 Joe came out himself and fixed the safety loop and iron gate.
 - In June, there was an issue with ported number.
- ❖ Joe came out and put a temporary line from the Comcast box to the callbox and got the callbox calling out again.
- ❖ **Message board**
 - As of 6-14 we have not received the money for the damage.
 - Our attorney has sent a statutory demand to State Farm. It gives State Farm 60 days to pay us, and if they don't, we get attorney fees and a \$5,000 penalty.
- ❖ **Copy Machine/Scanner/Printer**
 - DocuQuest switched out our old one with a new Toshiba.
- ❖ **Playground**
 - Maintenance painted the metal on the playground as well as fixing the broken whale ride.
 - 2 loads of special mulch were delivered.
 - The mulch has been delivered and spread on the playground.
 - The height of the swings has been fixed.
 - Damage on the playground swings has been repaired/painted.
- ❖ **Lake fountain/lights**
 - 7-12 called Smith and Turf to follow up with the lights. They said the cord will be shipped out from Wisconsin Thursday and should take 3 days to get to them and will be shipped to Justin as soon as they receive it. Justin should receive it the next day.
- ❖ **Gym**
 - A piece broke off on the S3.23 machine in the gym, Generically ordered the part and replaced it.
 - A left cover for the S3.23 machine was also ordered and will be replaced asap.
- ❖ **Wheelchair lift for Clubhouse.**
 - The lift project started on 5-16 and will take 2 ½ months to complete.
 - 5-22 Alan Murray has finished the preparation for the installation of the lift.
 - 6-1 Tidal Elevator came out and installed the lift.
 - 7-11 The wheelchair lift has been inspected and approved. We are waiting for the key before we announce it is up and running.
 - We will change the reservation forms for the Clubhouse to say please let us know if you will need use of the wheelchair lift so we can provide them with the key for their event.
 - We want to prevent people misusing it, so we believe this is the best way to do it.
- ❖ **Front Entrance Sign**
 - The front entrance sign is starting to peel. We have two options to do with Edwards Interior:
 - We can just remove the existing vinyl and replace it. \$721.99
 - Put aluminum over the spot and then put the vinyl over that to prevent future peeling. The lead install recommends this option. \$1,453.40.
- ❖ **Social Committee**

- Wine night was held on July 11th.
- Bunco was held on July 13th.
- Sip & Paint canvas project was held on July 18th.
- Wine Night will now be held on the 4th Tuesday of every month.

Maintenance:

- Emptied trash at clubhouse.
- Emptied out all trash cans in all common areas.
- Working with contractors concerning drainage work at Silverwood entrance.
- The wheelchair lift has been inspected and approved for use of it.
- Replaced placement of playground mulch.
- Fixed height of swings at the playground.
- Repaired/painted damage on playground swings.
- Burned large amounts of yard waste/dead tree limbs behind Clubhouse.
- Completed painting ramp/stairs at Clubhouse.
- Completed repair/painting of Dock.
- Repaired 6 broken fences on Chimney Rd.
- Has begun cutting low hanging limbs off all trees in common areas.
- Painting rocking chairs located on clubhouse porch.

Outstanding items:

- Repair interior flooring at entrance to clubhouse office.

Upcoming Activities

- Social Committee Meeting 8-8-23 at 7pm
- Bunco 8-10-23 at 7pm
- Road and Drainage meeting 8-15-23 at 7pm
- Wine Night 8-22-23 at 7pm
- Monthly HOA meeting 8-17-23 at 7pm

Reviewing Contracts

- All contracts are up to date.

- Motion to approve..... Chalain Logan
- Second Motion..... Beth Stiles
- Passed.... Unanimously

- Vice-President

- We have 79 covenant compliances open.
 - ✓ 49 verifications
 - ✓ 19 in progress
 - ✓ 9 on hold
 - ✓ 2 are notices from residents.
 - 17 closed in January.
 - 27 closed in February.
 - 21 closed in March.
 - 16 closed in April.
 - 7 closed in May.
 - 28 closed in June.
 - 4 have been closed in July.

- **Treasurer Report**

- We are running spot on to budget for the last 6 months.
- We are \$100 over.
- Motion to approve..... Cheryl Brown
- Second Motion..... Denise McCorkhill
- Passed.... Unanimously
- **Recording Secretary**
 - N/A
- **Corresponding Secretary**
 - N/A

Old Business

- Covenants
- Request for committee help
- Clubhouse maintenance
 - ✓ Wheelchair lift update
 - ✓ Mailbox committee
 - ✓ Playground refresh
- Road and Drainage
 - ✓ Patch work
- Renewing Sheriff patrol and issuing tickets.

New Business

- Budget meeting 7/22 at 8am
- The floor in Clubhouse buckles in the heat.
 - ✓ Need to get someone to look at it. Any suggestions?
- Election Committee
 - ✓ Chalain Logan volunteered.

Adjourn 8:00 PM

- Motion to approve..... Shea Regian
- Second Motion..... Cheryl Brown
- Passed.... Unanimously